

## **Marketing Assistant – Toronto**

Ehvert Engineering is a leading provider of engineering, construction and systems integration services for mission critical facilities and data/internet centres. The services we provide at Ehvert include Electrical, Mechanical and Security Systems Engineering, Design and Integration, Wireless/Fibre/Cable Infrastructure, IT Infrastructure Design / Implementation, Data Centre Design, Network Design, Carrier Infrastructure Services, Construction Management, Project Management and Technology Relocation.

Ehvert is also working on several environmentally sustainable projects. Ehvert has qualified Leadership in Energy and Environmental Design (LEED) expertise that can be leveraged to provide environmentally friendly and sustainable design solutions. We have the ability to prepare documentation and submissions for LEED certification of buildings, as well as advise clients on how to make a building LEED certifiable and how to operate premises in an energy efficient and environmentally sustainable manner. We are continuing to grow and are looking for a Marketing Assistant to join our team.

Your challenge will be to assist and organize marketing efforts surrounding conferences and events that Ehvert participates in. You will use existing contacts and reach out to new contacts to generate new business leads. You must be a mature and confident self-starter who has excellent communication skills and a professional telephone manner. We are looking for candidates who are willing to take the initiative, and be proactive in communicating with potential clients. Previous experience in as marketing, sales, communications etc is an asset.

If you are interested in applying, please send your resume to [careers@ehvert.com](mailto:careers@ehvert.com).

Due to the volume of resumes we receive, we regret that only qualified candidates will be contacted. Thank you for your interest in Ehvert Engineering, we look forward to receiving your resume!